



**OK Debrief Meeting Minutes**

*National Center for Child Welfare Competent Mental Health Services*  
Monday, July 1<sup>st</sup>  
9A CST / 10A – 11A EST

**Meeting Objective – The meeting objective is to continue the debrief discussion from the TA kickoff meeting and develop a plan for S & I teams and intensive TA work in Oklahoma.**

What	Minutes
<b>Steering and Implementation Teams</b>	<ul style="list-style-type: none"> <li>• T.A. previously shared a steering team guidance graphic.</li> <li>• There was discussion about the best way to form both teams with a focus on establishing a clear branding strategy for the initiative.</li> <li>• CB has approved the branding initiative specific to OK (Make it the OK Way). There needs to be continued conversation on how to reach a larger audience.</li> <li>• The team also addressed the need to clarify members’ roles, reminding them of their commitment to either team and also giving members the opportunity to change teams based on clear understanding of the responsibilities and expectations.</li> <li>• The team decided to assign liaisons from various areas to monitor the progress of tasks. Johanna, Bonni, and David were suggested as liaisons for CW, while Kelly, Stacey, and Barret were to provide input for MH and juvenile justice.</li> <li>• Bonni and David will also support both teams.</li> </ul>
<b>Steering and Implementation Team Meetings</b>	<ul style="list-style-type: none"> <li>• NC T.A. will send a Doodle poll to everyone to gauge availability for next all-inclusive meeting, slated for mid-July which will be two months following OK Kickoff.</li> <li>• Within the meeting, T.A. team will ask for recommitments from interested parties, desired</li> </ul>

	<p>transitions (of teams), set consistent meeting schedule, and offer live Q&amp;A.</p> <ul style="list-style-type: none"> <li>• David suggested that the T.A. team set clear expectations of the time investment that is needed for the meetings and also offer flexibility due to various time zones.</li> <li>• Johanna scheduled bi-weekly meetings for leadership team – Mondays @ 9A CST/10A EST, starting in July.</li> </ul>
<b>On-Site Learning Session</b>	<ul style="list-style-type: none"> <li>• The team had an initial discussion about the next in-person meeting, held in OK. They are aiming for mid-September after the 16<sup>th</sup>.</li> <li>• David will check room availability for the weeks of: September 16<sup>th</sup> and 23<sup>rd</sup>.</li> <li>• The NC Team will propose specific dates/times for the learning session.</li> </ul>
<b>T.A. Workplan Discussion</b>	<p>Sean reviewed the T.A. workplan, which he expressed would be the main driver of change.</p> <ul style="list-style-type: none"> <li>• The plan includes three goal areas: enhancing collaboration and partnerships, testing, and workforce development. He also highlighted the importance of measuring progress and adjusting strategies as needed.</li> <li>• Sean outlined strategies to advance adoption competence, including cross-system learning sessions and brief talks. He emphasized that these activities would support the overall goal of improving access to mental health services and cross-system collaboration.</li> <li>• Tim added that the aim was to make the process as simple as possible for participants, and that the three focus areas - improving access to mental health services, enhancing cross-system collaboration, and increasing the skills of mental health clinicians - would remain the same.</li> <li>• He also mentioned that a draft plan would be developed leading up to the first face-to-face meeting after the kickoff.</li> <li>• The team also discussed a new data collection and dissemination strategy to measure internal progress. Sean clarified that while data collection is vital, it's how they use it that counts.</li> <li>• Much of the T.A. work plan development will be managed by the Steering Team. The Implementation Team will then execute the</li> </ul>

	plans.
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**Next Steps:**

- NC Team to send out Doodle poll to schedule meeting with all Steering and Implementation team participants in mid-July.
- Baker Center team will propose suitable dates and times for in-person learning session, which will then be shared with Bonni and Johanna for further approval.
- David to check availability of meeting room for weeks of September 16th and 23rd and email options to NC Team.
- Johanna to send web page link and password to Oklahoma team.
- NC Team will prepare materials for mid-July meeting to re-engage participants and clarify roles/time commitments.
- Send meeting invite for recurring leadership meetings: starting in July
  - Mondays – 9A CST / 10A EST
- Johanna to resend sign-up list to Bonnie. Everyone who expressed interest should already be on the list.
  - Add Leslie Keenan to Steering Team ([Leslie@familyhopehouse.org](mailto:Leslie@familyhopehouse.org))

*\*Thanks to Dr. Deb for her help with IL. Looks like we're moving forward with the state. \**